



BMS GENERAL MANAGEMENT COMMITTEE

Social Secretary

The Social Secretary organises events aimed at integrating all members of the society. All social events must be self-sustainable; their budget will not be from the society.

- Attend monthly management committee meetings.
- Assist the Fundraising officer in organising fundraising activities.
- Submit regular updates and proposals for socials to the committee throughout the society year.
- Organise After Show Parties
- budget events, set prices, and liaise with treasurer with regard to financing social events
- To liaise with Membership and the chairperson to ensure that the society are kept informed of all social events

The Social Secretary shall be a signatory on the society's bank account.